



**\*\*\*\*\*Important Notice\*\*\*\*\***

**What is Theft** -Theft constitutes as, taking money, property, or anything that has a value that is not yours.

Theft or Misappropriation of Property: Theft of any client property, or the personal property of others, or the unauthorized use of such property, will result in disciplinary action up to and including dismissal. Theft will also result in the notifying of proper authorities and legal charges filed.

This is a notice that any caregiver caught steal anything from a client, this includes: food, personal possession(clients/coworkers), money, cleaning supplies, clients house good. Our company will have all authority to terminate your position immediately, we will also contact the proper authorities and have you as a caregiver fully prosecuted. This record will be reported to APS, Medi check, and this criminal background can and will affect future employment with other companies.

***I acknowledge that I have read and understand the above polices and procedures in its entirety and agree to abide by them.***

Print: \_\_\_\_\_

Sign: \_\_\_\_\_

Date: \_\_\_\_\_